

**BOARD OF FINANCE  
TOWN OF EAST WINDSOR  
11 RYE STREET  
BROAD BROOK, CONNECTICUT, 06016**

**MINUTES OF REGULAR MEETING**

**Wednesday, October 17, 2018, 7:00 p.m.**

**\*\*\*These minutes are not official until approved at a subsequent meeting\*\*\***

**Regular Members Present:** Jerilyn Corso (Chairman), Kathy Pippin, Sarah Muska, Bill Syme (arrived at 7:18 pm)

**Regular Members Absent:** Cindy Herms, Karen Christensen

**Alternate Members Present:** None

**Alternate Members Absent:** Danielle Godeck, Alan Baker

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chairman Corso called the Regular Meeting to Order at 7:02 p.m.

**MOTION** made by (Muska) and **SECONDED** by (Pippin) to recess at 7:03 to wait for a quorum.

In Favor: All

Opposed: None

Motion: **PASSED**

Chairman Corso Called the Meeting Back to Order at 7:19 p.m.

Everyone stood and said the Pledge of Allegiance.

**2. TIME AND PLACE OF MEETING:**

Wednesday, October 17, 2018, 7:00 p.m. at the East Windsor Town Hall Meeting Room (11 Rye Street, Broad Brook, Connecticut, 06016)

**3. ATTENDANCE/APPOINTMENT OF ALTERNATES:**

No alternates were present so none could be appointed.

**4. APPROVAL OF AGENDA:**

**MOTION** made by (Muska) and **SECONDED** by (Pippin) to accept the Agenda as presented.

In Favor: All

Opposed: None

Motion: **PASSED**

**5. APPROVAL OF MINUTES:**

**MOTION** made by (Muska) and **SECONDED** by (Pippin) to accept the Minutes of the Regular Meeting, September 19, 2018, as presented.

In Favor: All

Opposed: None

Motion: **PASSED**

**6. PUBLIC PARTICIPATION:**

None

**7. COMMUNICATIONS:**

There will be 2 flu shot clinics held, one on 10/24 from 10-12 p.m. and the other on 10/30 from 2-4 p.m. at the Town Hall meeting Room.

**8. MONTHLY REPORTS:**

**A. Town Financial Reports FY 18-19:**

Amy O'Toole, Town Treasurer, stated that she did not have a whole bunch to report. She stated that Tax Collection is at \$18,191,647 collected. \$646,000 has been collected from the Fire District but the Town has already paid them all of the \$670,000 that they get. She stated that the agreement with the Fire District is that the Town pays it in full up front and then the Town collects it throughout the year.

She states that of the \$19 million collected by the Town for Revenue \$18 million is in taxes, the Town has received very little other money. She states that with Expenditures the Town has spent \$6.3 million of the \$39 million budget so far and that BOE has spent \$2 million of their \$23 million budget.

NO Transfers were needed this month.

She stated that the First Selectman's CNR Capital is really the Unallocated and she feels it should be renamed Unallocated so that people know it can be used but it does have to stay in CNR. The other 2 changes were under Open Space in the Town Planner in lieu of having open space requirements in the developments and the same thing with sidewalks.

She also stated that the Town is not in compliance with the State of Connecticut Uniform Charts of Accounts. The uniform is not uniform.

**9. BOARD OF SELECTMEN UPDATES AND REFERRALS:**

First Selectman Maynard brought a copy of a online resident survey from the Charter Revision Commission that will close on November 20, 2018. There will be a forum on December 6, 2018 to discuss the results. To see the survey it is hereto attached as Attachment A (2 pages).

He also stated that the Town is looking at the 99 year lease for Scout Hall. They are trying to figure out who will pay for what and try and figure out the wording. The Town feels they should cover things like siding, roofing or doors. An attorney is involved to help figure this whole thing out.

He also stated that the Town is considering buying the Sabonis property from the Open Space fund for \$16,000. To see the property being considered it is hereto attached as Attachment B (2 pages).

He stated that he spoke to the guy from Calamar and there have been no workers there but things are starting to move forward and they should be getting back to work soon.

Lastly, he stated that 140 Wapping Rd gravel pit was asking for a special use permit. There was a lengthy discussion how that was not a good decision.

**10. BOARD OF EDUCATION UPDATES AND REFERRALS:**

They stated that the BOE has a deficit of \$91,000 stemming from special ed. Tuition and transportation and from substitute teachers. There have also been multiple repairs already which were about \$30,000.

**11. NEW BUSINESS:**

**A. Annual Report & Table of Contents:**

Amy stated that the annual report has no table of contents and is not in alphabetical order. She stated that they will have a draft for the November meeting. They had quotes from

Anything Printed- \$3,000

Copy Shop - \$4,500-\$5,000

Printery \$3,000 plus \$1,200 flat fee

**B. Meeting Date for November:**

Since Thanksgiving falls the day after the November Regular Meeting the BOF decided to change the meeting date.

**MOTION** made by (Muska) and **SECONDED** by (Syme) to change the Regular November Meeting of the BOF to Tuesday, November 20, 2018 from Wednesday, November 21, 2018.

In Favor: All

Opposed: None

Motion: **PASSED**

**12. UNFINISHED BUSINESS:**

None

**13. BOARD MEMBER COMMENTS:**

**Sarah Muska:**

Stated that she is concerned because Attorney Yagaloff is on 2 commissions and he is also one of four Town attorney's. She feels that it is a conflict of interest. She also feels that 4 Town attorney's is too many.

**Kathy Pippin:**

Stated that if you sign up for a Board you should go to the meetings and it should be mandatory to go to other meetings as well.

**Bill Syme:**

Nothing To Report

**Cindy Herms:**

Not Present

**Karen Christensen:**

Not Present

**Jerilyn Corso:**

Nothing To Report

**14. NEXT MEETING DATE:**

***\*\*\*TUESDAY, November 20, 2018 AT 7:00 PM\*\*\****

**15. ADJOURNMENT:**

**MOTION** made by (Muska) and **SECONDED** by (Pippin) to adjourn at 8:25 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Rebecca D'Amicol, Recording Secretary

Attachment A (page 1) <sup>10 A</sup>

East Windsor CT Charter Revision Commission Resident Survey

The Charter Commission has defined 4 objectives (areas of improvement for the East Windsor Town Charter):

1. Improve Government Structure and Efficiency
2. Improve Voter Participation in Town Decisions
3. Improve Transparency and Communication
4. Improve Checks and Balances

The Commission would like your input on areas of improvement for the Charter with the following survey. Please complete only one response per person.

Q1. Would you like the opportunity to vote line items on our town budget ballot vs the yes/no for total budget we have today? For clarity, line items would be the opportunity to vote for the larger department budgets individually (i.e. Police, Education etc...)

- A. Yes
- B. No
- C. Unsure

Q2. The East Windsor Town Government is a traditional small town form of government utilizing a Town Meeting as its legislative body. If you could change/add something to enhance its governing effectiveness, what would it be? (Select all that apply)

- Require regular joint meetings of Selectmen, town boards, commissions & department heads to share goals, needs & accomplishments
- Work more closely with other towns to share information & other resources
- Require town boards/commissions have up to date comparative information
- Other \_\_\_\_\_

Q3. In your view, what areas involving town government need more focus and support? – Open response question

Q4. Should there be a provision in our charter to petition for a referendum to override Town Meeting decisions?

- A. Yes
- B. No
- C. Unsure

Survey Close Date: November 20, 2018

*Note: Most questions structured from: North Stonington Town Government Structure Committee Study Recommendations March 6, 2017*

A Attachment A (page 2)

**East Windsor CT Charter Revision Commission Resident Survey**

Q5. In what ways could our town improve communication with residents and businesses? (Select all that apply)

- e. Hold a bi-annual "State of the Town" meeting
- e. Place a dozen strategically placed sandwich type boards around town to warn of important votes
- e. Provide accurate and relevant meeting materials a week in advance of public meetings
- e. Use social media (Facebook, Instagram and Twitter) to inform people
- e. Use video, YouTube, newspaper & Cable TV Access channel to share more on important topics
- e. Other \_\_\_\_\_

Q6. Are you satisfied with the town's progress in increasing economic development?

- A. Yes
- B. No
- C. Unsure

Q7. If you could change one thing about how our town government currently works, what would it be? Open ended

Q8. Do you feel there is a lack of "checks and balances" in our town government today?

- A. Yes
- B. No
- C. Unsure

Q8a. If yes, what is the biggest area of improvement?

Q9. In our charter today (Section 10-8 Actions Requiring a Town Meeting subsection A) states that any resolutions making an appropriation of more than \$20,000, not included in the Annual Budget, are required to be sent to Town Meeting. Should there be a threshold set to advance high dollar value items to a referendum?

- A. Yes – Establish an amount to send appropriations not included in the annual budget to referendum
- B. No – The Town Meeting approval is the appropriate way to approve all dollar amount expenditures not included in the annual budget

Q9a. If Yes, What should the dollar threshold be to hold a referendum?

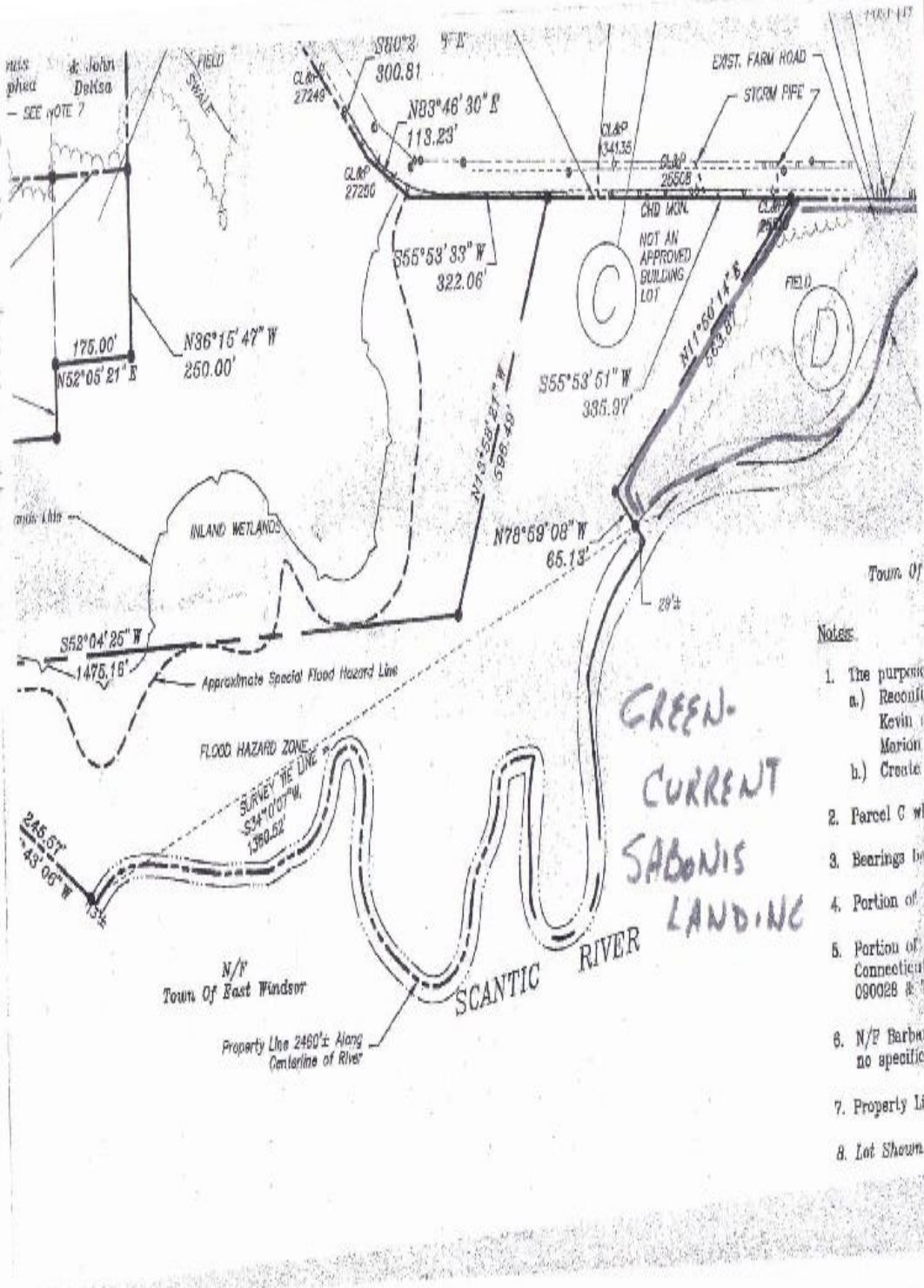
Thank you for your time in completing this survey.

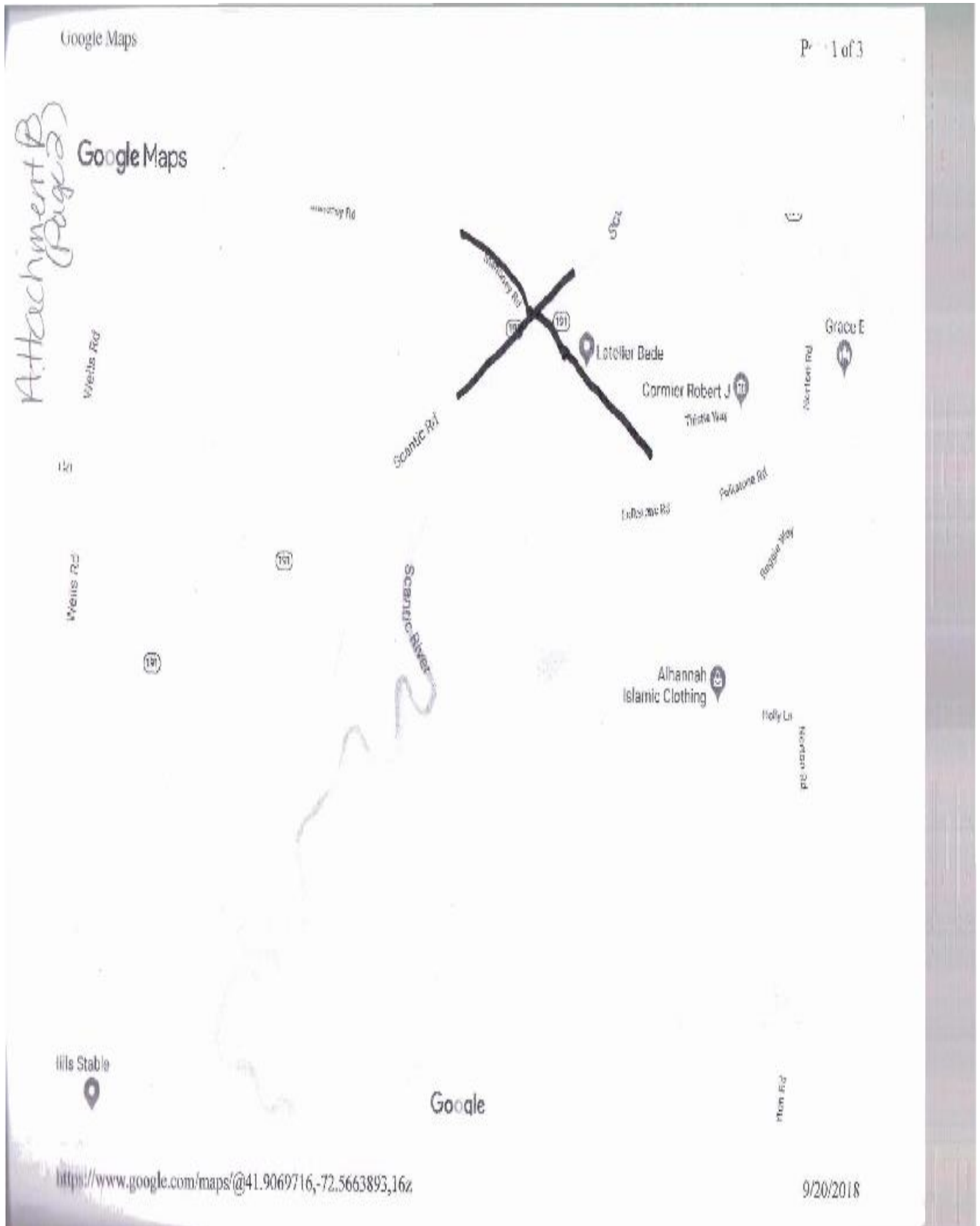
The East Windsor CT Charter Revision Commission

Survey Close Date: November 20, 2018

Note: Most questions structured from North Stonington Town Government Structure Committee Study Recommendations March 6, 2017

Attachment B (page 1)







Board of Finance  
Regular Meeting  
10/17/18